

Period 4 Financial Statement 2016/17

5th September 2016

1 Purpose of report

This report summarises the projected revenue budget outturn position to 31st March 2017, based on the position at period ending 31st July 2016. The report has been prepared in consultation with the Assessor.

2 Main Report

Projected Revenue Outturn 2016/17

2.1 The table below compares projected revenue outturn 2016/17 with the budget. The forecast variance, based on the position at 31st July, is an under spend of £0.041m, with no requirement for a draw-down from reserves.

Subjective	Budget £'000	Forecast £'000	Variance £'000
Employee Costs	£4,535	£4,521	-£14
Premises Costs	£605	£603	-£2
Transport Costs	£101	£94	-£7
Supplies & Services	£720	£708	-£12
Third Party Payments	£95	£85	-£10
Support Services	£67	£67	£0
Individual electoral registration	£41	£41	£0
Gross budget	£6,164	£6,119	-£45
Income	-£46	-£42	£4
Total budget	£6,118	£6,077	-£41

Forecasts to 31st March 2017

2.2 At this stage, the projected outturn indicates a forecast spend of £6.077m which would result in a net under spend of £0.041m. The forecast under spends are relatively minor and spread between employee costs, supplies and services and third party payments. The forecasts are early year outturn assumptions based on estimated services requirements for the year. Further updates will be provided in November, with an estimated year-end position being provided in April 2017.

Individual Electoral Registration (IER)

2.3 The net budget shortfall relating to IER funded by requisition was £0.041m. This consisted of budgeted expenditure of £0.405m, partially funded by a reserve drawdown of £0.364m. The drawdown was budgeted to fund additional IER costs where no funding confirmation had been received. Subsequently IER funding of £0.560m has been included for 2016/17 so there will be no requirement to drawdown from the reserve. The current forecast assumes that all IER funds will either be fully spent during 2016/17 or any balance carried forward to 2017/18. The current estimate of grant carry-forward is £0.158m.

Individual electoral registration	Budget £'000	Forecast £'000	Variance £'000
IER expenditure	£405	£443	£38
IER grant unallocated	£0	£158	£158
IER Income	£0	-£560	-£560
Reserve drawdown	-£364	£0	£364
Funded by requisition	£41	£41	£0

EU Referendum

- 2.4 The Board received grant of £0.127m towards costs arising from the EU referendum. Some costs still require to be finalised but the forecasts assume this grant will be fully spent

3 Conclusions

- 3.1 At this stage, there is a projected net under spend of £0.041m relating to Financial Year 2016/17.
- 3.2 The general reserve balance available to the Board at 31st March 2015 was £0.596m. As reported in the audited Annual Accounts for the year ended 31st March, 2016, the Board's expenditure for 2015/16 was under requisition income by £0.153m. The reserve balance available to the Board at 31st March 2016 would increase to £0.749m if the under spend from 2015/16 is retained.

4 Recommendations

- 4.1 The Board is recommended to:
- 4.1.1 note the projected outturn position for 2016/17;

**Hugh Dunn,
Treasurer.**